Purchasing Department

Madison County Board of Supervisors 146 West Center Street Canton, Mississippi 39046

601-855-5503 hardy@madison-co.com

8 April 2016

District 1 Supervisor Sheila Jones

District 2 Supervisor Trey Baxter

District 3 Supervisor Gerald Steen

District 4 Supervisor David Bishop

District 5 Supervisor Paul Griffin

Subject: Place April 2016 Travel Card Reconciliation Report on minutes and authorize payment of same

Dear Board Members:

Per Department of Finance and Administration regulations, please place the attached Travel Card Reconciliation Report on the minutes and authorize payment of same.

Thank you,

Purchasing Clerk

TRAVEL CARD RECONCILIATION

STATEMENT CLOSING DATE:

04/01/16

CARD

CARD USER

PURPOSE

USE DATE VENDOR NAME

AMOUNT DESCRIPTION

BOS1 CARD

X

SUZANNE HIDALGO

AIRLINE FLIGHT

16-Mar-16 AMERICAN

\$496.20

ADC TRAINING

BOS1 CARD TOTAL

\$496.20

BOS2 CARD

BOS2 CARD TOTAL

NO USAGE

HR CARD

HR CARD TOTAL

NO USAGE

EMA CARD

EMA CARD TOTAL

NO USAGE

SO1 CARD

BUTLER & HOWARD

LODGING

8-Mar-16

NAS MERIDIAN

\$300.00

\$300.00

TRAINING

SO1 CARD TOTAL

SO2 CARD

LOVEALL

LODGING

14-Mar-16 NAS MERIDIAN

\$250.00

TRAINING

SO2 CARD TOTAL

NO USAGE

\$250.00

CONTROL ACCOUNT TOTAL CHARGES

\$1,046.20

AMOUNT TO PAY TApril 26/6

\$1,046.20

Purchase Clerk



New Balance 1,046.20

Please Detach And Enclose Top Portion With Payment le Past Due Amount Minimum Payment Amou Payment Due Date

04/26/16

0.00

Minimum Payment Amount Enclosed

1,046.20

Make Check Payable To: Card Services

Card Services

PO Box 875852 Kansas City MO 64187-5852

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Please check box if making address change as indicated on the back

CONTROL ACCOUNT MADISON COUNTY BOS PO BOX 608

5411 A204

CANTON MS 39046-0608

լիկովիկինորդիննկությիրների գերկինի լ

4715621981007611 0104620 0104620

Account Number Ending In: XXXX XXXX 8100 7611

Summary of Account A	Activity	
Previous Balance	\$	4,921.11
Payments	8	4,921.11
Other Credits	-	0.00
Purchases/Debits	+	1,046.20
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		1,046.20
Credit Limit		20,000.00
Available Credit		18,075.00

Payment Information	
Statement Closing Date	04/01/16
New Balance	1,046.20
Minimum Payment Due	1,046.20
Payment Due Date	04/26/16
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS CARD SERVICES PO BOX 875852

ACCOUNT INQUIRIES AND LOST STOLEN CARDS 800-821-5184

CARD SERVICES PO BOX 419734 KANSAS CITY MO 64141-6734

KANSAS CITY, MO 64187-5852

816-843-2000 IN KANSAS CITY

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side.

			Transaction information	
Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement	Amount
			TOTAL XXXX XXXX 8100 7611 \$4,921.11-	
03/24	03/24	7471562F5EHM8Z486	CK PAYMENT THANK YOU KANSAS CITY MO	4,921.11-
00/10	00/40	044040051011501100114	MADISON COUNTY BOS TOTAL XXXX XXXX 8100 7579 \$496.20	
03/16	03/18	2443106EXWESN8SLX	AMERICAN AIR0012365810091 FORT WORTH TX MCC: 3001 MERCHANT ZIP: 75261	496.20
			SALES TAX: \$ 0.00 TAX INCLUDED; HIDALGO/SUZANNE	
			JACKSON FORT WORTH	
			FORT WORTH LOS ANGELES	
			LOS ANGELES FORT WORTH	
	32.		FORT WORTH JACKSON	
			MADISON CO SHERIFF 1	
		20.00	TOTAL XXXX XXXX 8100 9039 \$300.00	
03/07	03/08	2416407EK3DWN1BTR	NGIS MERIDIAN 81350019 MERIDIAN MS	300.00
			MCC: 7011 MERCHANT ZIP: 39309	
			LODGING CHECK-IN DATE: 03/06/16 SALES TAX: \$ 0.00 TAX INCLUDED:	
			MADISON CO SHERIFF 2	
			TOTAL XXXX XXXX 8100 9047 \$250.00	
03/14	03/15	2416407ES3DWN1QWV		250.00
	10		MCC: 7011 MERCHANT ZIP: 39309	250.00
			LODGING CHECK-IN DATE: 03/13/16	
			SALES TAX: \$ 0.00 TAX INCLUDED:	

	Interest Charge Calcul	ation	
Your Annual Percentage Rate (APR) is	the annual interest rate on your	account	
	Annual		
Current Billing Period	Percentage	Balance Subject to	Interest
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00
Cash Advances	0.00	0.00	0.00
	Annual		
Previous Billing Period	Percentage	Balance Subject to	Interest
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00

Periodic rates and APRs may vary. See your Cardmember Agreement for an explanation. There is a 25-day grace period for Purchases but not for Cash Advances. You can avoid additional finance charges on Purchases if you pay the New Balance within 25 days of the Statement Closing Date (which may not be the same as the Payment Due Date). See reverse side for important information and disclosures and, if an Annual Fee was posted above, regarding renewals.



New Balance 0.00

Payment Due Date 04/26/16

0.00

Please Detach And Enclose Top Portion With Payment e Past Due Amount Minimum Payment Amou 0.00

Amount Enclosed

Make Check Payable To: **Card Services**

Card Services

PO Box 875852

Kansas City MO 64187-5852

նորսիրուկնությանը անդանական հետևիրությանը

Please check box if making address change as indicated on the back

MADISON COUNTY BOS MADISON COUNTY BOS PO BOX 608

5410

CANTON MS 39046-0608

||||-իլկիվը-իլեններ||ենկես-իլ||-րկերիլ-րկն

4715621981007579 0000000 0000000

Account Number Ending In: XXXX XXXX 8100 7579

Summary of Account A	ectivity	
Previous Balance	\$	0.00
Payments	-	0.00
Other Credits		0.00
Purchases/Debits	+	0.00
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		0.00
Credit Limit		20,000.00
Available Credit		19,122.00

Payment Information	
Statement Closing Date	04/01/16
New Balance	0.00
Minimum Payment Due	0.00
Payment Due Date	04/26/16
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS CARD SERVICES

ACCOUNT INQUIRIES AND LOST STOLEN CARDS 800-821-5184

PO BOX 875852 KANSAS CITY, MO 64187-5852

816-843-2000 IN KANSAS CITY

CARD SERVICES

KANSAS CITY MO 64141-6734

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side,

			Transaction Information	
Transaction Posting Reference Date Date Number			Purchases, Cash Advances, Payl and Adjustments since last sta	
03/16	03/18	2443106EXWESN8SLX	AMERICAN AIR0012365810091 MCC: 3001 MERCHANT ZIP: 1 SALES TAX: \$ 0.00 TAX INC HIDALGO/SUZANNE JACKSON FORT WORT FORT WORTH LOS ANGE LOS ANGELES FORT WOI FORT WORTH JACKSON	75261 LUDED: H ELES
04/01	04/01	000000000000COMPC	TOTAL PURCHASES 5	\$496.20 0.00

	Interest Charge Calcula	ition	
Your Annual Percentage Rate (APR) is	the annual interest rate on your a	occount	
	Annual		
Current Billing Period	Percentage	Balance Subject to	Interest
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00
Cash Advances	0.00	0.00	0.00
	Annual		
Previous Billing Period	Percentage	Balance Subject to	Interest
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00

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var totalTag = document.createElement('script'); totalTag.type = 'text/javascript'; totalTag.async = true; totalTag.src = ('https:' == document.location.protocol ? 'https:// : 'http:// + 'tt.mbww.com/tt-7823a169962d1f7e88d83e927a3e685bf006ae284f32737f7fe5ab7c7761c021.js'; var totalTagST = document.getElementsByTagName('script'), totalTagS = totalTagST; totalTagST.length-1]; totalTagS = null && totalTagS.parentNode.appendChild(totalTag); https://20479137p.rfihub.com/ca.html? rb=1493&ca=20479137&a=%n https://cs.yieldoptimizer.com/cs/c?a=1048&cpid=131&



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Travel Information

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Jackson to Los Angeles Your Trip Price: Tuesday May 31, 2016 - Saturday June 4, 2016 \$496.20 USD AA Record Locator Reservation Name **IULVTU** JAN/DFW Your record locator is your reservation confirmation number and will be needed to retrieve or reference your reservation. Status: Ticket Pending on Mar 16, 2016 Flight Depart **Fare Amount American Airlines** Jackson (JAN) Dallas/ Fort Worth (DFW) Adult 1 × \$419.54 USD \$419.54 USD May 31, 2016 08:08 AM May 31, 2016 09:50 AM 5761 Travel Time: 1 h 42 m Booking Code: G Operated by Mesa Airlines As Cabin Class : Economy Plane Type : CR9 Taxes & Carrier-Imposed Fees American Eagle Create Notification \$76.66 USD Taxes **American Airlines** Dallas/ Fort Worth (DFW) Los Angeles (LAX) Carrier-Imposed Fees \$0.00 USD May 31, 2016 01:47 PM May 31, 2016 12:20 PM 370 Travel Time: 3 h 27 m Booking Code : G څ Cabin Class : Economy Plane Type: 738 Flight Subtotal Create Notification (2) \$496.20 USD Flight Depart Arrive **American Airlines** Los Angeles (LAX) Dallas/ Fort Worth (DFW) June 4, 2016 10:05 AM June 4, 2016 03:12 PM 2453 Travel Time: 3 h 7 m Booking Code: N Cabin Class : Economy Plane Type: 32B Seat : 19B Create Notification 2 **American Airlines** Dallas/ Fort Worth (DFW) Jackson (JAN) June 4, 2016 06:16 PM June 4, 2016 04:50 PM 2846 Travel Time: 1 h 26 m Booking Code : N Operated by ExpressJet as Cabin Class : Economy Plane Type : CRJ American Eagle Seat: 10A Create Notification 2

Baggage Information

Baggage Charges (per person)

Based on your travel, one airline is designated as the Most Significant Carrier, and that airline's baggage allowances and charges apply to your entire journey. Other Baggage and Optional Charges 🖾



Please Detach And Enclose Top Portion With Payment New Balance

0.00

Payment Due Date

04/26/16

Past Due Amount 0.00

Minimum Payment 0.00

Amount Enclosed

Make Check Payable To: **Card Services**

Card Services PO Box 875852

Kansas City MO 64187-5852

Please check box if making address change as indicated on the back

MADISON CO SHERIFF 1 MADISON COUNTY BOS

5412 A204

PO BOX 608

CANTON MS 39046-0608

4715621981009039 0000000 0000000

Account Number Ending In: XXXX XXXX 8100 9039

Summary of Account A	Activity	
Previous Balance	\$	0.00
Payments		0.00
Other Credits		0.00
Purchases/Debits	+	0.00
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		0.00
Credit Limit		10,000.00
Available Credit		10,000.00

Payment Information	
Statement Closing Date	04/01/16
New Balance	0.00
Minimum Payment Due	0.00
Payment Due Date	04/26/16
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS

CARD SERVICES

PO BOX 875852 KANSAS CITY, MO 64187-5852 ACCOUNT INQUIRIES AND LOST STOLEN CARDS

800-821-5184

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side.

CARD SERVICES PO BOX 419734 KANSAS CITY MO 64141-6734

816-843-2000 IN KANSAS CITY

Transaction Information Purchases, Cash Advances, Payments, Credits Transaction Posting Reference Date Date Number and Adjustments since last statement 03/08 2416407EK3DWN1BTR NGIS MERIDIAN 81350019 MERIDIAN 300.00 MCC: 7011 MERCHANT ZIP: 39309 LODGING CHECK-IN DATE: 03/06/16 SALES TAX: \$ 0.00 TAX INCLUDED: TOTAL PURCHASES 04/01 04/01 000000000000COMPC \$300.00 0.00 TOTAL \$300.00

	Interest Charge Calcula	tion	
Your Annual Percentage Rate (APR) is	the annual interest rate on your a	ccount	
	Annual		
Current Billing Period	Percentage	Balance Subject to	Interest
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00
Cash Advances	0.00	0.00	0.00
	Annual		
Previous Billing Period	Percentage	Balance Subject to	Interest
Type of Balance	Rate (APR)	Interest Rate	Charge
Purchases	0.00	0.00	0.00

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GUEST FOLIO



NAS MERIDIAN 218 FULLER ROAD MERIDIAN, MS 39309

Phone: 601-846-1675 WWW.DODLODGING.NET

Fax: 601-679-3173

Guest

: HOWARD, SAM

goey Butter

Company:

Address: 2941 HIGHWAY 51

CANTON, MS 39046 US

Account: 30300343654

Arrival: 03/06/2016

Departure: 03/11/2016

Room: 386

Checked Out By:

Out Time:

1	03/06/2016	VI PAYMENT	471562XXXXXX9039	fravel (\$300.00)
		VI PAYMENT 3/6/2016 19:24 Card # 471562XXXXX9039 Inv: 49644 Auth: 006400 Amount: 300.00		pa m
2	03/06/2016	MC PAYMENT	540653XXXXXX0259	\$37.50
		MC PAYMENT 3/6/2016 19:25 Card # 540853XXXXXX0259 Inv: 49645 Auth: 057152 Amount: 37.50		Butter
3	03/06/2016	VI PAYMENT	426684XXXXXX9033	\$37.50
		VI PAYMENT 3/6/2016 19:25 Card # 426684XXXXXX9033 Inv: 49646 Auth: 08250B Amount: 37.50		by pro
4	03/06/2016	ROOM CHARGE	#386 HOWARD, SAM	\$75.00 tan
5	03/07/2016	ROOM CHARGE	#386 HOWARD, SAM	\$75.00
6	03/08/2016	ROOM CHARGE	#386 HOWARD, SAM	\$75.00 found
7	03/09/2016	ROOM CHARGE	#386 HOWARD, SAM	\$75.00
8	03/10/2016	ROOM CHARGE	#386 HOWARD, SAM	\$75.00

Grand Total:	\$375.00	\$375.00
Balance :		\$0.00

Signature _

I agree that my liability for this bill is not waived.



0.00	

New Balance

Payment Due Date 04/26/16

0.00

Please Detach And Enclose Top Portion With Payment le Past Due Amount Minimum Payment Amou Minimum Payment 0.00

Make Check Payable To: **Card Services**

Card Services

PO Box 875852 Kansas City MO 64187-5852

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Please check box if making address change as indicated on the back

MADISON CO SHERIFF 2 MADISON COUNTY BOS

5413

PO BOX 608 CANTON MS 39046-0608

հոհոհյարդերակիրիկիկիկիկիսույլիլոկակի

4715621981009047 0000000 0000000

Account Number Ending In: XXXX XXXX 8100 9047

Summary of Account A	Activity	
Previous Balance	\$	0.00
Payments	-	0.00
Other Credits	-	0.00
Purchases/Debits	+	0.00
Cash Advances	+	0.00
Finance Charges	+	0.00
New Balance		0.00
Credit Limit		10,000.00
Available Credit		10,000.00

Payment Information	
Statement Closing Date	04/01/16
New Balance	0.00
Minimum Payment Due	0.00
Payment Due Date	04/26/16
Past Due Amount	0.00

An amount followed by a minus (-) is a credit or a credit balance, unless otherwise indicated.

PAYMENT ADDRESS CARD SERVICES PO BOX 875852

ACCOUNT INQUIRIES AND LOST STOLEN CARDS

800-821-5184

CARD SERVICES

PO BOX 419734 KANSAS CITY MO 64141-6734

KANSAS CITY, MO 64187-5852 816-843-2000 IN KANSAS CITY

Telephoning about billing errors will not preserve your rights under federal law. See the Billing Rights Summary on the reverse side.

			Transaction Information	····
Transaction Date	Posting Date	Reference Number	Purchases, Cash Advances, Payments, Credits and Adjustments since last statement Amou	nt
03/14	03/15	2416407ES3DWN1QWV	NGIS MERIDIAN 81350019 MERIDIAN MS MCC: 7011 MERCHANT ZIP: 39309 LODGING CHECK-IN DATE: 03/13/16 SALES TAX: \$ 0.00 TAX INCLUDED:	250.00
04/01	04/01	000000000000COMPC	TOTAL PURCHASES \$250.00 TOTAL \$250.00	0.00

	Interest Charge Calcula	ition	
Your Annual Percentage Rate (APR) is	the annual interest rate on your a	occount	
Current Billing Period Type of Balance Purchases Cash Advances	Annual Percentage <u>Rate (APR)</u> 0.00 0.00	Balance Subject to Interest Rate 0.00 0.00	Interest <u>Charge</u> 0.00 0.00
Previous Billing Period <u>Type of Balance</u> Purchases	Annual Percentage <u>Rate (APR)</u> 0.00	Balance Subject to <u>Interest Rate</u> 0.00	Interest <u>Charge</u> 0.00

Periodic rates and APRs may vary. See your Cardmember Agreement for an explanation. There is a 25-day grace period for Purchases but not for Cash Advances. You can avoid additional finance charges on Purchases if you pay the New Balance within 25 days of the Statement Closing Date (which may not be the same as the Payment Due Date). See reverse side for important information and disclosures and, if an Annual Fee was posted above, regarding renewals.

5942 0003 HVH

160401 0

PAGE 1 of 1

1 0 5580 2100 C915

5413

GUEST FOLIO



NAS MERIDIAN 218 FULLER ROAD MERIDIAN, MS 39309

Phone: 601-846-1675

Fax: 601-679-3173

WWW.DODLODGING.NET

Guest

: LOVEALL, BRIAN

Company: RCTA-NEW 2016

Address: 2941 HIGHWAY 51

HATTIESBURG, MS 39406 US

Account: 30300343704

Arrival: 03/13/2016

Departure: 03/18/2016

Room: 373

Checked Out By:

Out Time:

NO	DATE	DESCRIPTION	COMMENT	CHARGES CREDITS
. 1	03/13/2016	VI PAYMENT	471562XXXXXX9047	\$250.00
		VLPAYMENT 3/13/2016 17:15 Card # 471562XXXXXX9047 Inv: 49756 Auth: 013773 Amount: 250.00		
2	03/13/2016	ROOM CHARGE	#373 LOVEALL, BRIAN	\$50.00
3	03/14/2016	ROOM CHARGE	#373 LOVEALL, BRIAN	\$50.00
4	03/15/2016	ROOM CHARGE	#373 LOVEALL, BRIAN	\$50.00
5	03/16/2016	ROOM CHARGE	#373 LOVEALL, BRIAN	\$50.00
6	03/17/2016	ROOM CHARGE	#373 LOVEALL, BRIAN	\$50.00

	Grand Total:	\$250.00	\$250.00
		20	
	Balance :	-	\$0.00
C:			
Signature	I agree that my liability for this bill is not waived.		